



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY WAR COLLEGE AND CARLISLE BARRACKS  
CARLISLE, PENNSYLVANIA 17013-5210

REPLY TO  
ATTENTION OF

ATWC

15 September 2014

MEMORANDUM FOR All United States Army War College Personnel (USAWC) and Carlisle Barracks Tenant Units

SUBJECT: Policy Memorandum #23, the Right of Soldiers to Present Complaints or Request Assistance to the Inspector General

1. All Soldiers have the right to present complaints, grievances, or requests for assistance to the Inspector General (IG). These complaints or grievances may include what Soldiers reasonably believe to be evidence of fraud, waste, and abuse.
2. Before visiting the IG, you should consider whether your chain of command can address your concerns in a more prompt manner. The IG will ask you if your chain of command is aware of your issue and if you have given them the opportunity to assist you. However, you are not required to present your concerns to your chain of command before contacting the IG. Obtain permission to be absent from your duties if you visit the IG during duty hours. You are not required to tell anyone why you want to speak to an IG.
3. You may visit, call, or write your local IG using the following contact information:  
  
Name: COL William T. Draper  
Office Hours: M-W and Friday (0830-1130 and 1300-1530), Thursday (0830-1130)  
Building/Room: Upton Hall/Room 13 (Basement)  
Address: 22 Ashburn Drive, Carlisle, PA 17013  
Office Telephone: (717) 245-3741
4. If you believe that your local IG's response to your concerns is not fair, complete, or in accordance with law/regulation—or if you believe that contacting your local IG may jeopardize your interests—you may write to the DAIG Assistance Division, 1700 Army Pentagon, Room 1D116, Washington, DC, 20310-1700. You may also call the Department of the Army Inspector General (DAIG) or the Inspector General, Department of Defense, Hotline. Their telephone numbers are:  
  
DAIG Assistance Line: 1-800-752-9747 (toll free)  
  
IG, DoD, Hotline: 1-800-424-9098 (toll free)
5. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the IG or a member of Congress. These same individuals are prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG, a Member of Congress, or any agency established to receive such complaints. However, if you lie or knowingly make false accusations to the IG, you will be subject to disciplinary action.

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6. In accordance with Army Regulation 20-1, paragraph 1-12, the IG has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the IG for help, make a complaint, contact or assist and IG during an inspection or investigation, or otherwise interact with an IG.

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WILLIAM E. RAPP  
Major General, USA  
Commandant